

CSUMentor Online Instructions for Transfer Admission

2017-2018

The online admission application enables students to provide information in a uniform manner.

Have your transcript(s) handy to refer to as you complete the admission application. You will need to be able to enter your courses and grades.

ENROLLMENT INFORMATION

Application Information

Term: Select the term for which you are applying. If the term you wish to apply for is not listed, the campus may no longer be accepting applications for that term, or you may already have submitted an application for that term.

Main campus/Off-campus center: Select the appropriate option. Please note that some campuses do not have off-campus centers. This question will only be displayed for those CSU campuses that offer an off-campus center option.

Intended major: Select your intended major and enter the emphasis/concentration, if applicable.

You should review program descriptions in campus catalogs before you submit your application. Options within major programs at one campus may be similar to differently named programs at other campuses.

If you are uncertain about your major, you may select 'Undeclared' from the dropdown menu if this campus offers it. You are encouraged to use this category if you are unsure about what field to pursue. There are advising and information resources available on each campus to help you select an appropriate major.

Alternate major: Select your alternate major.

Degree objective: Select the degree which you are seeking.

Teacher or other credential program: If you are seeking a California teacher credential or other credential, select the program name and the credential objective.

Campus Housing: Select whether or not you intend to seek campus housing. Please note that some campuses will not ask about your intention to seek campus housing. This question will only be displayed for the CSU campuses that seek that information. Answering "yes" to this question does NOT guarantee housing. If you are interested in campus housing, you will need to follow the requirements of the campus for application and eligibility.

Entry Status

Select the entry status with the total number of transferable semester/quarter units of college coursework you will have completed at the time of your entry/re-entry to CSU, including units in progress and planned.

"Graduating high school senior with no college credit" means you:

Are currently a senior in high school or have graduated from high school AND have *not*, or *will not* have earned any college credit – either by taking college courses or earning credit via AP or IB exams.

"Graduating high school senior with college credit" means you:

Are currently a senior in high school and *have* or *will have* earned some college credit - either by taking a college course (prior to the end of the summer immediately following high school graduation) or earning credit via AP or IB exams.

-OR-

Have graduated from high school and have earned college credit while in high school BUT HAVE NOT completed any college courses SINCE the summer immediately following high school graduation.

"Transfer student with fewer than 30 semester/45 unit quarter units" means you:

Have graduated from high school.

-AND-

Will have fewer than 30 semester/45 quarter college units completed at the time of entry.

"30-59.5 semester units/45-89.5 quarter units" means you:

Have graduated from high school.

-AND-

Will have between 30-59.5 semester/45-89.5 quarter college units completed at the time of entry.

"60-89.5 semester units/90-134.5 quarter units" means you:

Have graduated from high school.

-AND-

Will have between 60-89.5 semester/90-134.5 quarter units college completed at the time of entry.

"90 or more semester units/135 or more quarter units" means you:

Have graduated from high school.

-AND-

Will have 90 or more semester/135 or more quarter units completed at the time of entry.

"Have bachelor's degree or equivalent" means you:

Currently possess a bachelor's or equivalent degree from an accredited United States university or college and plan to pursue another bachelor's degree.

Previous Application

If you previously sought admission to this California State University campus, enter the most recent term and year (yyyy) for which you applied. If this is the first time you have applied to this California State University campus, select 'Never applied'.

If you previously attended this California State University campus, enter the most recent term and year (yyyy) during which you were enrolled. If you never attended this CSU campus, select 'Never attended'.

If you have previously applied or attended this California State University campus, please provide your campus identification number. This number **is not** your Social Security Number.

NAME AND ADDRESS

Name(s)

Enter your full **legal** name (last, first, middle) in upper and lower case in the space provided. You may use your middle initial in place of your full middle name. Leave the middle name blank if you have none. If applicable, select the suffix (e.g., Jr., Sr., II, III). Use this name on all correspondence to the university.

Other name(s): If the names that appear on any of your academic records are different from your legal name, type them in the spaces provided, in upper and lower case.

Sometimes students have nicknames or names by which they prefer to be called. For the purpose of this application, however, be sure to provide **only** the **name(s)** by which you are listed on **official transcripts** and documents from testing agencies and other official records so that all documents can be matched.

If your legal name and the names on all of your academic records are the same, leave this section blank.

Current Mailing Address

Type your number and street, P.O. Box, or c/o into Address Line 1; Apartment, suite, unit, building, floor, etc. into Address Line 2; city, and zip code (or the international postal code if applicable). Select the U.S. state/territory, international state/ province, and country from each respective dropdown menu.

If your address changes after you apply, send your new address to the campus' office of admissions.

Permanent Address

If your permanent address is the same as your current mailing address, click on the link to copy your current address information into the permanent address boxes.

If your permanent address is not the same as your current mailing address, type your number and street or P.O. box, city, and zip code (or the international postal code if applicable). Select the U.S. state/territory, international state/province, and country from their respective dropdown menus.

PLEASE NOTE: Some of the address questions on this screen are compared with a national U.S. database maintained by the United States Postal Service. In order to conform to USPS address standards, some of the address information you enter may be reformatted or modified slightly.

If an address cannot be recognized by the database, an error message will appear. You may correct any errors or, if you believe the information to be correct, override this application's checks and proceed with your entry.

If you choose to override this address validation, please make absolutely certain the address you entered is correct. Any errors could delay the processing of your application or the receipt of communications from the CSU campus(es).

Contact Information

Primary telephone: If your current mailing address is in the United States, type your area code and telephone number at your current address in the format: (###) ###-####.

If you do not have a current telephone number in the United States, leave this entry blank.

Cell telephone: Indicate an area code and cell number where you may be contacted, different from your home telephone number in the format: (###) ###-####.

If you do not have a second telephone number where you can be reached, leave this entry blank.

E-mail address: Please enter your full e-mail address in the space provided. If you have more than one e-mail account, enter the address at which you may be contacted the most readily. E-mail is a primary means of communication with applicants. CSU campuses will send important messages to you using the e-mail address that you list on this application.

It is your responsibility to check this e-mail account regularly and read your messages from the CSU. Be sure to notify the campus(es) if this e-mail address changes.

PERSONAL INFORMATION

Applicant Information

Social Security Number: *Please check your Social Security Number (SSN) for accuracy before submitting your application to ensure your identification and application are correct.*

Enter your full nine-digit Social Security Number (SSN) in the space provided (###-##-####). For verification purposes, retype your Social Security Number in the verification field. Please check your SSN for accuracy before submitting your application to ensure your identification and application are correct.

If you have qualified for Deferred Action for Childhood Arrivals (DACA) from the United States Citizenship and Immigration Services and subsequently been issued a Social Security Number, please enter the number above. If you do not have a Social Security number at the time you file the application, you may leave the item blank and the campus will assign a temporary number. However, you should obtain a Social Security number, unless you are prohibited by law from doing so, and submit it to the university by the time you begin enrollment. Failure to furnish your correct Social Security number may result in the imposition of a penalty by the Internal Revenue Service.

You are required to include your Social Security number on admission application forms to all CSU campuses pursuant to Section 41201, Title 5, Code of California Regulations and Section 6109 of the Internal Revenue Code. CSU campuses may use the Social Security number to identify your student records maintained in your association with the campus and, if needed, to help collect debts owed the university. Also, the Internal Revenue Service requires the university to file information returns that include the student's Social Security number and other information, such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether you, or a person claiming you as a dependent, may take a credit or deduction to reduce federal income taxes. In addition, this information is utilized to match your application to academic records, financial aid applications, and other documents.

California Statewide Student ID (Optional: for California residents only, if known): Providing the ten digit Statewide Student Identifier or SSID is optional. The SSID allows individual student data to be uniquely distinguishable from that of other students. California public school students that attended a California public school anytime since 2006 were assigned a SSID. The SSID may be indicated on your high school transcripts or other school documentation. If you don't know your SSID and would like to include it in this application, contact your last public school or district office.

Date of birth: Please enter your date of birth using the drop down options for month and day and enter in the year in the text box using yyyy format

Are you a foster youth, orphan or ward of the court or were you until age 18? If applicable, select the appropriate response.

Place of birth: Enter the city in which you were born. For the U.S. state/territory and country fields, select the state/territory or country in which you were born.

Country of citizenship: Select from the dropdown list the country of which you are a citizen.

Citizenship status: Select the status of your citizenship. For applicant without a current status, select "None of the Above."

Permanent Residence

California county of residence: Select the California county in which you reside. If you live outside California, leave this field blank and fill in the next entry.

U.S. State/territory of residence: If you live outside of California, select the U.S. state in which you reside. If you do not reside in the United States, leave this field blank.

Country of residence: If you live outside the U.S., list the country in which you reside.

Family Education, Income and Size Information

If you are applying to EOP, or seeking an admission application fee waiver, the data entered will be used to determine your eligibility for both programs. Please provide accurate information. This information will not otherwise affect any student's application for admission to the CSU.

Parents'/guardians' highest levels of formal education: Select the highest level of formal education completed by both of your parents/guardians. This data will identify first-generation college students and will allow for the analysis of the CSU applicant pool in relation to a changing California demography.

Total annual family income and family size

Under federal regulations, you are considered a dependent student if you are under 24 years of age unless you are a graduate student, are married or registered with the California Secretary of State as a domestic partner, have dependents other than a spouse, are a foster youth/orphan/ward of the court, or are a veteran or active duty member of the U.S. armed services.

If you are a **dependent** student, enter your parents/guardians' 2015 total annual income and enter your family size including your parents/guardians (or registered domestic partner), yourself, other dependent children, and other dependents.

If you are an **independent** student, enter the 2015 total annual income for you (and your spouse if married) and enter your family size including yourself, spouse or registered domestic partner, other dependent children, and other dependents.

Miscellaneous Information

Intercollegiate sports: Indicate whether you are interested in participating in NCAA-sanctioned sports.

CALIFORNIA STATE RESIDENCY INFORMATION

Your responses to these questions are required for the campus to make a preliminary assessment of your residency status for admission and tuition purposes. The campus may request additional information prior to making a final residence determination. (Education Code Section 68041)

Residence Classification Information

Under California law, each campus must determine the residency status of all new and returning students. Nonresidents are required to pay nonresident tuition and meet other conditions. Generally, to be eligible for a resident classification, an adult (independent) student must have established and maintained permanent residence in California at least one year prior to the residence determination date. Minors (dependent students) derive residency status from their parents/guardians. The residence determination dates for each academic term are:

| RESIDENCE DETERMINATION DATES | | |
|--------------------------------------|--------------------------|---------------------------|
| | Quarter Calendars | Semester Calendars |
| Fall | September 20 | September 20 |
| Winter | January 5 | |
| Spring | April 1 | January 25 |
| Summer | July 1 | June 1 |

Proof of residence requires evidence of both physical presence and intent to remain indefinitely in California at least one year before the residence determination date. In addition, other rules and exceptions apply. Failure to complete all residence questions may result in a nonresident classification or denial of admission. For more detailed information, please consult the campus catalogs.

If you are considered a minor or dependent student based on your date of birth, term of enrollment and foster youth/orphan/ward of the court status, you will be presented with the following questions. You should respond to these questions as they pertain to the parent/guardian with whom you most recently resided.

What U.S. state/territory does your parent/guardian regard as his/her permanent home? Select the appropriate answer

Does your parent/guardian claim California residency? Select the appropriate answer.

Has your parent/guardian lived in California continuously since his/her birth? Select the appropriate answer.

If no, when did his or her stay in California begin? Please enter in mm/yyyy format.

If you are considered a majority/adult or independent student based on your date of birth, term of enrollment and foster youth/orphan/ward of the court status, you will be presented with the following questions. You should respond to these questions as they pertain to you.

What U.S. state/territory do you regard as your permanent home? Select the appropriate answer.

Do you claim California residency? Select the appropriate answer.

Have you lived in California continuously since birth? Select the appropriate answer.

If no, when did your stay in California begin? Please enter in mm/dd/yyyy format.

Previous Residences outside the State of California: If applicable, indicate the places you lived before your/your parent's present stay in California began. For each location, enter the state or country, the dates of your stay (in

mm/yyyy format), and the parent or guardian with whom you resided. (If you are an adult/independent student, you should enter "Not Applicable" in the "Parent:" box.)

DEMOGRAPHIC INFORMATION

To conform to guidelines from the Federal government, the California State University must collect from students detailed information about their ethnic and racial backgrounds. **[This information will not affect any student's application for admission.]**

These guidelines from the Federal Office of Management and Budget (OMB) define ethnicity and race as separate concepts. The guidelines advise that, wherever possible, separate questions should be asked on each concept. According to OMB, the guidelines accommodate "the increasing diversity of our Nation's population, stemming from growth in interracial marriages and immigration." The CSU application reflects the intent of the guidelines. Applicants are first asked to self-identify their ethnic origin and then they are asked to choose the race or races with which they most closely identify.

Ethnicity

In accordance with the OMB guidelines, ethnicity is defined as being "Hispanic or Latino" and "Not Hispanic or Latino." In general, OMB defines ethnicity or origin as the heritage, nationality group, lineage, or country of birth of the person or the person's parents or ancestors before their arrival in the United States. The CSU application lists 23 separate Hispanic or Latino identities that are associated with the peoples of Mexico, Central America, South America, the Caribbean, and Spain. People who identify their origin as Spanish, Hispanic, or Latino may be of any race.

Race

The racial identifications listed in the CSU application span the minimum 5 racial categories called for by the OMB guidelines:

- White
- Black or African-American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or other Pacific Islander

These racial categories are similar to the categories found in older versions of the CSU application. The important difference is that applicants can now select two or more categories to self-identify their racial origins. A second difference is that applicants can now respond to more explicit options. Below are the U.S. Census definitions for the minimum 5 race categories required by OMB:

1. "White" refers to people having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicate their race or races as "White" or self-identify with terms like Irish, German, Italian, Lebanese, Near Easterner, Arab, or Polish.
2. "Black or African American" refers to people having origins in any of the Black racial groups of Africa. It includes people who indicate their race or races as "Black," "African American," "Nigerian," or "Haitian."
3. "American Indian and Alaska Native" refers to people having origins with the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment. The 30 tribal entities listed in the CSU application focus on tribal affiliations found in California. For example,

the list includes "Chumash," "Paiute," or "Shoshone." The list also contains three generic categories for tribal entities whose origins are outside California.

4. "Asian" refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. It includes people who indicate their race or races as "Asian Indian," "Chinese,"
5. "Filipino," "Korean," "Japanese," "Vietnamese," "Burmese," "Hmong," "Pakistani," or "Thai."
6. "Native Hawaiian and other Pacific Islander" refers to people having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicate their race or races such as "Native Hawaiian," "Guamanian or Chamorro," "Samoan," or "Tahitian." In all, the categories listed in the CSU application span 24 identities associated with Polynesia, Micronesia, and Melanesia.

Question 1a: With regard to your ethnicity, do you consider yourself Hispanic or Latino? Select the appropriate answer. If you answer "Yes", you must answer Question 1b. If you answer "No" or "Decline to State", please proceed directly to Questions 2 and 3.

Question 1b: If you indicated above that you consider yourself Hispanic or Latino, please select the ONE category that best describes your background. Select the appropriate answer. If you select "Other Hispanic or Latino", please provide more detailed information in the text box provided.

Question 2: Regardless of your answer to question 1a above, please select below one or more of the following groups in which you consider yourself to be a member. There are five sub-questions and an option to decline to state. Select the option or options that best describe you. You can select up to five total responses. If you select one of the "Other..." categories, please provide more detailed information in the appropriate text box.

Question 3: California State University often needs to report ONLY ONE summary race/ethnicity description for a person. Please select your reporting preference. Select the appropriate answer.

Question 4: For informational purposes only; no information you provide will be used in a discriminatory manner. This information will not affect any student's application for admission.

The CSU collects voluntary demographic information regarding the sexual orientation, gender identity, and gender expression of students. (California Education Code section 66027)

- Providing this information is optional and is not required to move forward or to complete the CSU application for admission
- Your responses are kept private and secure. Limited campus staff will have access to this information
- The data will not be used for discriminatory purposes
- This information is used to provide services to all of our student populations
- This information is used for summary demographic reporting where no individual applicant's identity will be revealed. In compliance with the CA Education Code, this summary information will be made available on CSU and campus websites and to the California Legislature.

Sexual Orientation: Do you consider yourself to be?

Select the appropriate response

Gender Identity: How do you describe yourself?

Select the appropriate response

Gender Expression: How do you describe the way you express your gender identity in terms of behavior, appearance, speech, and movement?

Select the appropriate response

Question 5: United States Military Information

If you are currently serving or have ever served in U.S. Military, submit a copy of your Joint Services Transcript or your Community College of the Air Force transcript for evaluation by the campus admissions office. If you are a Veteran or the dependent of a veteran who is eligible to receive GI Bill benefits and you believe you are eligible under Veterans Access, Choice, and Accountability Act of 2014 (Public Law 113-146), Section 702 for in-state tuition, please send a copy of your DD 214 and GI Bill Certificate of Eligibility (COE) to the campus Admissions Office to determine your status for a nonresident tuition waiver.

Have you ever served in the U.S. Military? If YES, please choose your CURRENT status: If your choice is other than No, please indicate your military status; Active Duty, National Guardsman, Reservist, or Veteran. If yes, please indicate the branch of service for your above stated military status.

If you are the dependent of a US military service member, including active duty, National Guard, Reserves, or a Veteran discharged from military service, please indicate the status of the service member's military service. Otherwise choose No.

Parent/Guardian Information

If you would like to provide contact information for two parents or guardians, please provide the information in this section. If the information is the same as your permanent mailing address you may click the link to automatically fill the form with that information. Please indicate whether you would like this information used for general communications from the university and for emergency purposes by checking the box for each parent/guardian section.

HIGH SCHOOL INFORMATION and PREPARATION SCREENS

If you are a transfer student with fewer than 60 transferable semester (90 quarter) units of college coursework, you should complete the high school information screens. Please refer to the freshman instructions for information on completing those screens.

All applicants must answer the "Current/Last High School Attended" questions on Screen 6.

COLLEGE INFORMATION

Have your college transcript(s) handy to refer to as you complete this section. You will need to know your exact classes and grades.

Transcripts (Transfer)

When requested by a CSU, applicants must submit "official" transcript copies from ***all*** colleges or universities attended, even if no coursework was completed. Transcripts must be received in sealed envelopes directly from each institution attended or electronically from the issuing college or university. If you are transferring with fewer than 60 semester (90 quarter) transferable units of study, you must also submit an official copy of your high school transcript. Applicants with 60 semester (90 quarter) or more transferable units may be asked to submit high school transcripts.

It is recommended that you keep copies of all transcripts and test scores submitted for academic advising sessions and to complete this application.

Current, Previous and Planned Colleges Attended

Please list **ALL** colleges and universities you will have attended before you enroll at a CSU campus, even if no coursework was completed. Begin with the last (most recent or current) institution attended.

Complete this section regardless of your length of attendance, whether courses were completed, whether you believe the record will affect your chances for admission.

- To select your college, click the "Add a College" button. In the new window (List of Colleges/Universities), select the school's state and country, then search for the college name, highlight the name of your college, and click the [next] link at the bottom of the window. Note: The lists are in alphabetical order and you should try searching for the school in several ways. For instance, University of Nevada, Las Vegas may be alphabetized under U, N, or L. Once you click [next], another window ("Add College") will open. Enter: the "from" and "to" dates of your attendance (in mm/yyyy format); the number of transferable semester or quarter units and grade points that you calculate you have completed to date; the term type; the type of degree and date (in mm/yyyy format); and the fee status (if you paid fees as a resident or nonresident while attending that college). Once this information is entered, then select the [add college] link to add this college to your application.
- If you cannot find your college in the listing provided on the "List of Colleges/Universities" window, search 3 times and then click the [not on the list] link. You will then be prompted to enter the unlisted institution name and U.S. state/territory on the "College/University Manual Entry" window. Once you have entered this, click on the [next] link. This will open the "Add College/University" window where you enter: the "from" and "to" dates of your attendance (in mm/yyyy format); the number of transferable semester or quarter units and grade points that you calculate you have completed to date; the term type; the type of degree and date (in mm/yyyy format); and the fee status (if you paid fees as a resident or nonresident while attending that college). Once this information is entered, then select the [add college] link to add this college to your application.
- When entering units completed, units attempted, and grade points, you should use information from your college transcript. Include only units and grade points on CSU transferable courses.

Your application is **not complete** unless you list all schools you have attended. You will jeopardize your admission or enrollment status in the California State University if you do not:

- (1) Provide correct information about all schools you have attended, or
- (2) Notify the admissions office if you have enrolled in another institution after filing this application.

Advanced Standing Credit

If you have earned college credit based on exam results for International Baccalaureate (IB), College Board Advanced Placement (AP) or College Level Examination Program (CLEP), or from military credit earned through the Air Force, Army, Coast Guard, Marines, National Guard, or the Navy, please check the appropriate box or boxes. Please consult the CSU campus catalogs for more specific information about how credits earned via AP, IB, CLEP or military credit is applicable for admission and the program to which you are applying.

AP - The CSU awards college credit generally for scores of 3, 4 or 5 on AP. You are eligible for at least 3 semester college course units/credits applicable towards your CSU degree for each AP test on which you earned a qualifying

score. You may include AP college credits in the total credits you report as earned at the college or university you attended after you graduated from high school. You must submit an official score report from the College Board to the CSU campus so that you can receive the college credit. Instructions for applying AP credit to CSU GE requirement areas are included below.

Transfer Information - Complete required transfer information.

All transferable undergraduate college work: GPA?

Provide your GPA for all transferable college/university courses completed. If you are a first-year college student and have not completed any coursework to date, please enter 0.00 as your present GPA. Do not leave this field blank.

Are you eligible to re-enroll at all institutions previously attended?

You must select "Yes" or "No" from the drop-down menu. If you answer "No," the form expands providing a text box. Please provide an explanation and name any institutions you are ineligible to re-enter in the text box provided.

Do you have a RN (registered nurse) license or expect to achieve a RN license?

Indicate if you have a registered nurse license by selecting either "Yes" or "No." If "Yes," please provide your registered nurse license number.

For California Community College Students Only

If you have or will earn an Associate of Arts or Associate of Science Transfer degree, answer "yes" and complete the following section:

- Please select the California Community College at which you will have or will earn an AA-T or AS-T degree;
- Please select the degree type, AA-T or AS-T and program;
- Please select the dates of attendance at this community college;
- Please enter the AA-T or AS-T total units completed, units attempted, grade points and GPA; and
- Please enter the term degree date.
- Please make sure that you enter your California Community College ID (CCCID) and your campus Community College Student ID if you attend(ed) a California Community College.

Transfer Guarantee/Dual Admission Program

Indicate Yes if you are currently in a dual admission or transfer guarantee program involving your California Community College and a CSU campus.

The California Community Colleges (CCC) Associate Degree for Transfer (ADT) Program

IMPORTANT NOTICE:

Before you complete the Associate Degree for Transfer (ADT) section below, please review the ADT information criteria to determine if you are eligible for the admission advantages of the ADT program.

The CCC ADTs (AA-T and AS-T) are different from the traditional AA or AS associate degrees that are offered at the community colleges. The AA-T and AS-T degrees are designed specifically to prepare CCC transfer students for upper-division transfer to the California State University (CSU) system.

If you are uncertain as to which of the associate degrees you have or are earning, consult a transfer counselor at your community college before completing this section of the application.

To be eligible for the ADT Admission priority admission consideration with junior standing, the transfer applicant must meet the following criteria:

- Must meet the CSU minimum transfer admission eligibility requirements.
- Must have earned and been awarded an AA-T or AS-T prior to the start of the CSU enrollment term.
- The applicant's status on meeting the ADT degree must be verified by the awarding community college. Contact your community college to learn more about the ADT verification process.
- Must have applied to a CSU degree major program that has been deemed similar by the CSU campus to which they have applied.

To view the most current list of CSU degree programs that are deemed similar to the AA-T and AS-T degrees at the California Community Colleges visit the www.Adegreewithaguarantee.com/findyourpath site.

Select Yes or No for whether you have completed or are currently completing an AA-T or AS-T degree at a California Community College. If you choose Yes, you will be able to choose the community college where you completed your degree from your previously entered list of community colleges. When you choose a community college where you completed your ADT you will see a list of approved transfer programs from that college. Choose the one you have completed. Please make sure you have completed the appropriate fields for your CCCID and Campus Student ID to help us identify you and verify your degree. If you later need to modify your information or to delete your saved data, click the link to do so. If you need to select a new community college and/or program, please delete your information first and then start over.

COLLEGE COURSES

College Courses in Progress

- This section is for all college and university courses in progress.
- Select the term and the year; then select the [next] link
- Select the "Add a Course" button
- In the new window (Add Course in Progress), select your institution from the drop down list. If your college is not on the list, you must return to the College Information screen and enter it there.
- In the next window, then:
 - If you are entering a course taken at a California Community College (CCC), select the department/course number and title from the drop down menu. Then indicate the unit value and term type (Semester/Quarter).
 - If your CCC course does not appear in the drop down menu list, click the link provided to manually enter the course. Then enter the department/course number; course title; and the unit value and term type (Semester/Quarter).
 - If you are entering a course taken at an out-of-state or in-state private institution, college or university, enter the department/course number; course title; and the unit value and term type (Semester/Quarter).

- Select the [add course] link to add this course to your application page.

College Courses Planned

This section is for all college and university courses planned for completion before entering CSU, including summer school.

- Select the "Add a Course" button

In the new window (Add Course Planned), select your institution from the drop down list. If your college is not on the list, you must return to the College Information screen and enter it there.

- Select the term and the year; then select the [next] link.
- In the next window, then:
 - If you are entering a course taken at a California Community College (CCC), select the department/course number and title from the drop down menu. Then indicate the unit value and term type (Semester/Quarter).
 - If the CCC course you are entering does not appear in the drop down menu list, click the link provided to manually enter the course. Then enter the department/course number; course title; and the unit value and term type (Semester/Quarter) as it appears on the institution's transcript.
 - If you are entering a course taken at an out-of-state or in-state private institution, college or university, enter the department/course number; course title; and the unit value and term type (Semester/Quarter).
- Select the [add course] link to add this course to your application page.

CSU General Education Requirements

Please list courses completed or in progress that meet the CSU General Education requirements or IGETC requirements in oral communication (A1), written communication (A2), critical thinking (A3), and mathematics/quantitative reasoning (B4).

- Select the "Add" button
- In the new window, select your institution from the drop down list. If your college is not on the list, you must return to the College Information screen and enter it there.
- Select the term and the year; then select the [next] link.
- In the next window, then:
 - If you are entering a course taken at a California Community College (CCC), select the department/course number and title from the drop down menu. Then indicate the unit value and term type (Semester/Quarter).

- If your CCC course does not appear in the drop down menu list, click the link provided to manually enter the course. Then enter the department/course number; course title; and the unit value and term type (Semester/Quarter).
- If you are entering a course taken at a college or university other than a CCC, enter the department/course number; course title; and the unit value and term type (Semester/Quarter).
- Select the [add course] link to add this course to your application page.

Failure to complete CSU GE coursework with grades of "C" or better will jeopardize admission to the CSU.

Entering Advanced Standing Credit (i.e., Advanced Placement or International Baccalaureate) to Satisfy CSU GE Requirements

Please check the campus catalog or speak with the campus office of admission for information about how advanced standing credit earned through Advanced Placement (AP), International Baccalaureate (IB) or College Level Examination Program (CLEP) can be applied to the CSU GE requirements in Areas A1, A2, A3, and B4. If appropriate, add the credit in the following manor.

- Click on the "Add" button for the appropriate GE subject.

In the new window, select one of the colleges that you have attended from the college drop down list, pick a term and year, and then click on the [next] link.
- In the next window, then:
 - If you selected a California Community College (CCC), click on the link "Click here if your course is not in the list below". On the pop up window in the "Department/Course number" block, enter the appropriate external exam, example, "AP Exam." In the "Title" block, enter exam type and title, example, "AP Credit" and the exam title (i.e., AP credit BC Calculus). In the "Unit value" block, enter "3". Select the "semester" term type and enter the value "Pass" in the "Grade" block.
 - If you selected an out-of-state or in-state private institution, college or university in the "Department/Course number" block, enter the appropriate external exam. For example, in the "Title" block, enter "AP credit" and the exam title (i.e., AP credit BC Calculus). In the "Unit value" block, enter "3". Select the "semester" term type and enter the value "Pass" in the "Grade" block.
- Select the [add course] link to add this course to your application page.

The example above is for AP. For satisfactory results for IB or CLEP, follow the example above but substitute the appropriate IB or CLEP information.

NOTE: You must submit an official score report from the issuing agency so that you can receive the appropriate college credit.

EDUCATIONAL OPPORTUNITY PROGRAM (EOP)

Each CSU campus has an Educational Opportunity Program for low-income undergraduate students who are disadvantaged because of their economic and educational backgrounds. EOP serves California residents who do not meet regular admission criteria, as well as those who qualify for regular admission, if they have a history of low income and need academic and financial assistance.

If you wish to be considered for the EOP, select "Yes" to the question: "Are you interested in applying to EOP?" If you are currently enrolled in any EOP/EOP&S programs, list the CSU or CCC campus.

In addition to these questions, you must complete and submit the additional EOP application. [You may do so online with your CSUMentor account](#). Please note that in order to apply to the Educational Opportunity Program online, you must submit an undergraduate application for that campus first. You may also download the [EOP form](#).

APPLICATION FEE WAIVER

If you wish to be considered for an application fee waiver, you will only be able to submit this fee waiver determination screen ONCE. It is important that you pay special attention to your responses to the questions.

If you submit this screen information and you do not qualify for the fee waiver, you WILL NOT BE ABLE TO RETURN TO THIS SCREEN in the application AND you will be REQUIRED to pay the \$55 application fee.

Many questions on this page display the answers you provided to similar questions on the Personal Information Screen 3. If you need to correct this information, GO BACK to Screen 3 – Personal Information and update this information THERE.

A student may be eligible for a maximum total of 4 application fee waivers in an application term.

Note: The results of this fee waiver determination are preliminary. Final application fee waiver determination must be made by the CSU campus.

Do you want to apply for an application fee waiver? Select "Yes" or "No" to indicate whether or not you want to apply for an application fee waiver.

If you are currently enrolled in an EOP&S program at a California Community College, are interested in the EOP program at a CSU and want to apply for an EOP&S application fee waiver, select "Yes".

- 1. Are you currently an active duty member or a veteran of the U.S. armed forces?** Your answer from Screen 3 is displayed here.
- 2. Are you an orphan or ward of the court or were you until age 18?** Your answer from Screen 3 is displayed here.
- 3. Do you have legal dependents other than a spouse?** Select the appropriate answer.
- 4. Are you married or registered with the California Secretary of State as a domestic partner?** Select the appropriate answer.
 - If you answered 'NO' to questions 1 – 4 above AND you were born after December 31, 1990, you are considered a "dependent" student and your fee waiver eligibility determination will be based on the family income and household size answers displayed under "Dependent students only".

Confirm this information before your submit this page. If you need to change your answers in Section III, return to Personal Information Screen 3 and update the answers there.

- If you answered 'YES' to any questions 1-4 above OR if you were born BEFORE January 1, 1991, your fee waiver eligibility determination will be based on the answers displayed under "Independent students only".

Confirm this information before you submit this page. If you need to change your answers in Section III, return to Personal Information Screen 3 and update the answers there.

Once you are satisfied with your answers to the application fee waiver questions, click the button at the bottom of the page to apply for an application fee waiver.

REVIEW YOUR APPLICATION

This screen allows you to verify the information you entered before submitting your online application. If you need to make changes to any of your responses, click the appropriate screen and make the change.

Once you have verified all of your responses, click the **“Submit Your Completed Application”** button.

- END OF INSTRUCTIONS -